



SEVANANDA NATURAL FOOD
REGULAR BOARD MEETING
Tuesday January 19th, 2021

Board Members Present: Wanique Shabazz, Mason West, Jerilyn Bell, Melissa Fortune, Pearletta Graves and Tracy Dornelly.

Board Members Absent: Jessica McMorris and Adama Alaji.

Non-Board: Cheranna Dottin (Board Admin) and Ahzjah Simons (Cooperative Director/ General Manager)

Due to COVID-19 and social distancing order the Board decided to meet this month via ZOOM conference video call.

BUSINESS: Board President Wanique Shabazz called meeting to order at 6:38PM. Quorum was met.

Wanique volunteers to be the cue taker and Tracy Dornelly to be the timekeeper.

Approval of the Agenda

The Board uses the allotted time reviewing the January 2021 agenda adjusting where necessary.

Tracy Dornelly motions to approve the January 2021 regular meeting agenda as submitted.

2ND: Melissa Fortune.

Votes Taken:

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Mason West-Yes.

Melissa Fortune-Yes.

Pearletta Graves- Yes.

Tracy Dornelly-Yes.

Wanique Shabazz-Yes.

-Motion carried.

Approval of Minutes

The December 2020 minutes were submitted via email to the Board for review.

Melissa Fortune motions to approve the December 2020 minutes.

2nd: Tracy Dornelly

Votes Taken:

Jessica McMorris-Yes (*Proxy Vote*)

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Mason West-Yes.

Melissa Fortune-Yes.

Pearletta Graves- Yes.

Tracy Dornelly-Yes.

Wanique Shabazz-Yes.

-Motion carried.

Mason West motions to approve the November 2020 minutes tabled from December 2020 meeting.

2nd: Pearletta Graves

Votes Taken:

Jessica McMorris-Yes (*Proxy Vote*)

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Mason West-Yes.

Melissa Fortune-Yes.

Pearletta Graves- Yes.

Tracy Dornelly-Yes.

Wanique Shabazz-Yes.

-Motion carried.

GM/ Ops monitoring report

By Ahzjah Simone.

For the month of January 2020, the GM Monitoring Report is based on

Policy III-1 Global Executive Constraint.

“The GM shall not cause or allow any practice, activity, decision, or organizational circumstances which is unlawful, imprudent, contrary to explicit bylaw, in violation of commonly accepted business and professional ethics or generally accepted accounting and cooperative principles.”

The GM Reports the monitoring of Policy III-1 as all expectations have been met, with new people coming in and getting caught up on evaluations, GM is increasing focus on 30/60/90-day check in.

Carry forwards:

III-4: Policy Title Treatment of Staff.

Item 4 Evals and Training by ... *In Process*

Timeline: Quarter 1.

III-6: Policy Title Financial Conditions and Activities.

Sales trends plan and timeline pending sales and COVID-19 developments.

Timeline Quarter 2.

III-5 Policy Title Financial Planning/ Budgeting.

Item 2: Provide for less than Board budget- Due to COVID-19, *In Process* thru next time reported.

Timeline Quarter 4.

Due to 2021 Board budget, we can remove this when approved.

In process thru 11/20 Q3/Q1-2021 Feb Reporting

III-8 Compensation and Budget

Item 2: Competitive Wages *In process* thru Spring 2021 pending COVID-19 sales impact.

Jasmine Simone motion to approve the December GM monitoring report as submitted with an action plan for item #4 to be determined by a board discussion later in the agenda.

2nd: Melissa Fortune.

Votes Taken:

Jessica McMorris-Yes (*Proxy Vote*)

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Mason West-Yes.

Melissa Fortune-Yes.

Pearletta Graves- Yes.

Tracy Dornelly-Yes.

Wanique Shabazz-Yes.

-Motion carried.

Old Business

Draft Annual Board Agenda

Tabled to February Board meeting

Action plan: Jerilyn to send email to the Board with dates.

New Business

Board Member Discount

Point of inquiry to the GM on the viability and fiscal feasibility.

Tabled for results of inquiry and discussion.

Action plan: Jerilyn to send email to GM for offline discussion.

Committee Reports

Elections Committee

Per Sevananda Bylaws , an adequate number of votes to deem the elections valid and conclude the elections on Friday January 22nd. Once the final count is received the new Board members will be announced to the public.

Melissa Fortune motion to accept the elections committee report.

2nd : Mason West

Votes Taken:

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Mason West-Yes.

Melissa Fortune-Yes.

Pearletta Graves- Yes.

Tracy Dornelly-Yes.

Wanique Shabazz-Yes.

-Motion carried.

Board Self-Assessment

For the month of January 2021, the Board Self-Assessment is based on

Policy IV-1: ***GLOBAL GOVERNANCE-MANAGEMENT CONNECTION***

“The Board’s sole connection to the operational organization, its achievements and conduct will be through a Chief Executive Officer titled General Manager (GM).

Melissa Fortune motions to approve **Policy IV-1 Global Governance-Management Connection** as “in compliance”.

2nd Tracy Dornelly.

Votes Taken:

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Mason West-Yes.

Melissa Fortune-Yes.

Pearletta Graves- Yes.

Tracy Dornelly-Yes.

Wanique Shabazz-Yes.

-Motion carried.

In Process Items:

Update on **Policy II-7 #3 Charter Elections/Linkage Draft Charter** Tabled.

Action plan: Committees to submit drafts before or at the Feb mtg.

Update on **Policy II-8 Cost of Governance #1&2** Board Skills and Incurring governance costs prudently.

Jerilyn motion the Board to be “in compliance” with Policy II-8 1 and 2 cost of governance.

2nd: Melissa Fortune.

Votes Taken:

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Mason West-Yes.

Melissa Fortune-Yes.

Pearletta Graves- Yes.

Tracy Dornelly-Yes.

Wanique Shabazz-Yes.

-Motion carried.

Update on **Policy II-9 Board Meetings #1&4**

Note: that there is conflict between bylaws and policy and in such a situation the bylaws

(6) Update on Policy IV-5 #5 (Annual Agenda Piece) – addressed in the Old Business

Melissa Fortune motions to adjourn the January 2021 regular Board meeting.

2nd: Pearletta Graves

Votes Taken:

Adama Alaji-Yes.

Jerilyn Bell-Yes.

Jasmine Simone.

Mason West-Yes.

Melissa Fortune-Yes.

Pearletta Graves- Yes.

Tracy Dornelly-Yes.

Wanique Shabazz-Yes.

-Motion Carried.

Meeting Adjourned at 9:10PM



Jerilyn Bell
Board Executive Secretary

on behalf of the BOD's

9.17.2021

Date

**SEVANANDA NATURAL FOOD
REGULAR BOARD MEETING NOTES**

Tuesday, January 19th, 2021

Board Members Present: Wanique Shabazz, Jasmine Simone, Adama Alaji, Mason West, Jerilyn Bell, Melissa Fortune, Pearletta Graves and Tracy Dornelly.

Board Members Absent: Jessica McMorris and Adama Alaji

Non-Board: Cheranna Dottin (Board Admin) and Ahzjah Simons (Cooperative Director/ General Manager)

Physical copies of each item listed in notes can be provided upon request.

Member Owners Present:

Jessica Rocker,

Member Owner Comment

None

GM Monitoring Report

January 2021 GM Monitoring Report

Policy III-1 Global Executive Constraint.

Board Self-Assessment

Policy IV-1: *Global Governance- Management Connection*