



SEVANANDA NATURAL FOOD
REGULAR BOARD MEETING
Tuesday March 16th, 2021

Board Members Present: Wanique Shabazz, Adama Alaji, Jerilyn Bell, Jasmine Simone, Staton Winston, Jamelle Rackley and Jessica Rocker.

Jessica McMorris *present* 6:30-7:25PM

Melissa Fortune *present* at 6:45PM.

Board Members Absent: None.

Non-Board: Cheranna Dottin (Board Admin) and Ahzjah Simons (Cooperative Director/ General Manager)

Due to COVID-19 and social distancing order the Board decided to meet this month via ZOOM conference video call.

BUSINESS: Board President Wanique Shabazz called meeting to order at 6:30PM. Quorum was met.

Wanique volunteers to be the cue taker and Jessica Rocker to be the timekeeper.

Approval of the Agenda

The Board uses the allotted time reviewing the March 2021 agenda adjusting where necessary.

Jasmine Simone motions to approve the March 2021 regular meeting agenda as amended.

2ND: Jessica Rocker.

Votes Taken:

Adama Alaji-Yes.

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Jessica McMorris-Yes.

Melissa Fortune-Yes.

Wanique Shabazz-Yes.

Jessica Rocker- Yes.

Staton Winston- Yes.

Janelle Rackley- Yes.

-Motion carried.

Friendly Amendment: Removing the approval of February 2021 Minutes.

Accepted by Jasmine Simone and Jessica Rucker.

GM/ Ops Monitoring Report

By Ahzjah Simone.

For the month of January 2020, the GM Monitoring Report is based on

Policy I-1 ENDS Statement

“Sevananda Natural Foods Market is a cooperative that exists to cultivate community through: Holistic health and wellness; Innovative sustainable and humane systems; Informed, invested, and engaged stakeholders; Collaborative relationships that are equitable and empowering; Economic expansion; Local and global networks.”

The GM reports this policy as “expectations met”. She views 2021 as an opportunity to thrive and do better to meet our ENDS. There has been an increase in Sevananda’s social media presence, they are currently working on engagement; membership is up from 4500 to 5009. Sales are maintaining. Customer count is at 5,000 but basket size is up; new newsletter is going to be introduced in 2021 with a new format and new editor; outside marketing and seating to be implemented safely.

Physical Report Submitted.

Jessica McMorris motion to approve the March 2021 GM monitoring report as submitted.

2nd: Jasmine Simone

Votes Taken:

Adama Alaji-Yes.

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Jessica McMorris-Yes.

Melissa Fortune-Yes.

Wanique Shabazz-Yes.

Jessica Rucker- Yes.

Staton Winston- Yes.

Janelle Rackley- Yes.

-Motion carried.

Old Business

Draft Annual Board Agenda

Tabled to February Board meeting

By Jerilyn Bell.

Annual Board agenda is an agenda layout of what the Board seeks to accomplish within the calendar year.

Jerilyn sent email to committees on specific dates they may want to add to the calendar. Jerilyn will be sending the most recent sample from January 2020 as a template to create the 2021 agenda. She would like the committees to input any important dates/events via email for review. The co-options article due dates will also be added to this calendar. Jasmine Simone would like the annual agenda to support the GM marketing plan and include this and the member owner meeting on the agenda. Jasmine also, volunteers to assist with working on this to merge Board agenda and marketing calendar. Both the current and final Board agenda will be sent out to the full Board.

PG Training videos update

Jessica McMorris and Mason West who completed Policy Governance Training committed to create training videos for the Board Members.

The Board received PG training video supplied by Mason W. The Board agrees that the video was very helpful. Wanique S, Jamelle R, Jasmine S, Staton W. all completed the training video. Jessica R. started watching the video yet did not complete it due to Jessica M. stating there are pre and post video materials. Jasmine has spoken to Mason and the materials Jessica referred to are not that necessary to viewing the current video and urges people to get the information along the way. Jerilyn B. and Adama A. both plan to watch the video soon. More information will be coming soon.

Committee Reports

Linkage Committee Report

By Jasmine Simone.

Jasmine sent out an email to the full Board in February about pausing Linkage committee

work as the Board is focusing on the current things surfacing as far as the member owners. Full Board input is needed so she asks that the Board respond. The linkage committee charters are in draft form and wants it to be a more engaged process for the Board.

Janelle Rackley motion to accept the elections committee report.

2nd : Melissa Fortune.

Votes Taken:

Adama Alaji-Yes.

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Melissa Fortune-Yes.

Wanique Shabazz-Yes.

Jessica Rucker- Yes.

Staton Winston- Yes.

Janelle Rackley- Yes.

-Motion carried.

Board Self-Assessment

For the month of March 2021, the Board Self-Assessment is based on **Policy II-4: Policy Title: Agenda Planning.**

To accomplish its Ends with a governance style consistent with board bylaws, the board will follow a strategic multi-year work plan, an annual agenda that focuses our vision for Sevananda's growth, expansion and progression.

1. We will create and modify as necessary an annual calendar including tasks and events related to our multi-year work plan, membership meetings and linkage activities, board training schedule, monitoring schedule and the GM evaluation and compensation decision as outline in our board GM linkage policy. **In Process**

The Board is in the process of creating the annual calendar. Once it is finalized this item will be "in compliance". The GM and Linkage have talked about a multi-year plan to keeps things flowing over time. Through polling and listening the Board will be able to focus and align with the needs of the Owners and plan. These tasks are done through various Board work and retreats.

2. Board meeting agenda will be determined by the Board's president and may be

modified at the meeting by the majority of the board. **Expectations Met.**

Update on Policy II-7 #3 Charter Elections/Linkage Draft Charter

“The Board will establish, regularly review and control committee responsibilities in written committee charters.

- a. We will carefully state committee expectations and authority to make sure they do not conflict with authority delegated to the GM. **In Process.**

The Board is currently working towards creating a draft of the committee charters.

Melissa Fortune motions to accept the Board assessment as reviewed.

2nd Tracy Dornelly.

Votes Taken:

Adama Alaji-Yes.

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Melissa Fortune-Yes.

Wanique Shabazz-Yes.

Jessica Rocker- Yes.

Staton Winston- Yes.

Janelle Rackley- Yes.

-Motion carried.

Jasmine Simone motions to adjourn the March 2021 regular Board meeting.

2nd: Melissa Fortune.

Votes Taken:

Adama Alaji-Yes.

Jerilyn Bell-Yes.

Jasmine Simone-Yes.

Melissa Fortune-Yes.

Wanique Shabazz-Yes.

Jessica Rocker- Yes.

Staton Winston- Yes.

Janelle Rackley- Yes.

-Motion carried.

Meeting Adjourned at 9:03PM



_____ on behalf of the BOD's
Jerilyn Bell
Board Executive Secretary

9.17.2021
Date

**SEVANANDA NATURAL FOOD
REGULAR BOARD MEETING NOTES**

Tuesday, March 16th, 2021

Board Members Present: Wanique Shabazz, Adama Alaji, Jerilyn Bell, Jessica McMorris and Jasmine Simone, Staton Winston, Jamelle Rackley and Jessica Rocker.

Melissa Fortune *present at 6:45PM.*

Board Members Absent: None.

Non-Board: Cheranna Dottin (Board Admin) and Ahzjah Simons (Cooperative Director/ General Manager)

Physical copies of each item listed in notes can be provided upon request.

Member Owners Present:

Stacey Burke, Maria Sangria, Victor Alexander, She-kuwa Solomon, Gaiyon Reevis and Kim Purifoy.

Member Owner Comment

Stacy Burke, a member/ former employee at Sevananda spoke out at the February 2021 Board meeting. Since then, she has received termination papers and feels like she was retaliated against. Stacy requests an update on the letter presented to the Board in the February 2021 meeting.

Maria Sangria, a member owner, has taken it upon herself to interview staff members and there are many dissatisfied employees. Glad there is going to be a third party to do research on the situation at hand.

GM Monitoring Report

March 2021 GM Monitoring Report

Policy I-1 ENDS Statement.

Policy Compliance Calendar.

Board Self-Assessment

Policy II-4: Policy Title: Agenda Planning.