

**SEVANANDA NATURAL FOOD REGULAR BOARD OF DIRECTORS MEETING**

**Tuesday, April 19th, 2022**

Board Members Present: Wanique Shabazz, Melissa Fortune, Staton Winston and Jessica McMorris, Jasmine Simon and Jerilyn Bell.

Board Member Absent: None

Non-Board: Cheranna Dottin (Board Admin),

BUSINESS: Board President Wanique Shabazz called meeting to order at 7:22pm. Quorum was met.

*Wanique Shabazz volunteers to be the cue taker and Staton Winston volunteers to be the timekeeper.*

Approving the Agenda

The Board uses the allotted time reviewing the April 2022 agenda adjusting where necessary.

Jessica McMorris motions to accept the April 2022 Board meeting agenda as amended.

2nd: Staton Winston-

Votes Taken:

Jessica McMorris: Yes.

Wanique Shabazz-Yes.

Jasmine Simon-Yes.

Jerilyn Bell: Yes.

Melissa Fortune-Yes.

Staton Winston-Yes.

*-Motion Carried.*

**Approval of the Minutes**

Jessica McMorris motions to approve the March 2022 minutes as submitted.

2nd: Jerilyn Bell

Votes Taken:

Jessica McMorris: Yes.

Wanique Shabazz-Yes.

Jasmine Simon-Yes.

Jerilyn Bell: Yes.

Melissa Fortune-Yes.

Staton Winston-Yes.

*-Motion Carried.*

**Unapproved Previous Months Minutes- Status Update**

The December 2021, January 2022 and February 2922 minutes were all tabled in previous meetings. Jessica McMorris requested Board Admin, Cheranna Dottin send out an email of those minutes attached in one thread to be addressed and voted on in the May 2022 Board meeting.

**IGM Team Status Update**

*IGM (Interim General Management)*

The IGM Team is being put in place by the Board and will be introduced to the membership in the next coming weeks. The board has been meeting with the team solidifying roles. Travone Graham is the new HR manager and will play an important part in Sevananda’s forward movement.

**Old Business**

**SBA/ EIDL Loan**

Due to Sevananda’s financial status, operations applied for and received a low-rate business loan from SBA. The Board will be meeting with the IGM Team who will be meeting with NCG to take advantage of their expertise. This loan will not have to be repaid until the end of August/ beginning of September 2022.

**General Manager Search**

As recommended by the NCG, the Board will be using a subcommittee for the GM search. Further details will be discussed in executive session following the regular meeting.

**Committee Chair Reports**

**Election Committee**

*Election Committee Chair Staton Winston*

The elections process was anticipated to begin in the first quarter of 2022. There were slight delays but the process will begin in the second quarter of the year which should begin to roll out this month. (April 2022)

**Linkage Committee**

*Linkage Committee Chair Jasmine Simon.*

In the annual owner meetings, the board usual gets to engage deeply with the membership and offer the members a chance to join a Board driven committee. Due to unforeseen disruptions in the meeting that was unable to take place. Jasmine announces the need for visionary’s, leaders and healers to come forward to walk with the Board and serve on a committee to assist the Board with some of the much-needed tasks. If interested Owners can reach out to Jasmine S. Committee Chair via email.

Jasmine Simon motions to approve the elections committee report as submitted.

2nd: Staton Winston

Votes Taken:

Jessica McMorris: Yes.

Wanique Shabazz-Yes.

Jasmine Simon-Yes.

Jerilyn Bell: Yes.

Melissa Fortune-Yes.

Staton Winston-Yes.

*-Motion Carried.*

Jessica McMorris motions to approve the Linkage Committee Report as submitted.

2nd: Jerilyn Bell

Votes Taken:

Jessica McMorris: Yes.

Wanique Shabazz-Yes.

Jasmine Simon-Yes.

Jerilyn Bell: Yes.

Melissa Fortune-Yes.

Staton Winston-Yes.

*-Motion Carried.*

**Board Self-Assessment**

For the month of April 2022, the Board self-assessment is based on ***Policy II-2 Governing Style.***

After reviewing this policy, the Board reports the following:

Policy II-2 Expectations Met.

Jessica McMorris motions for Board self-assessment Policy II-2 Governing Style as expectations met.

2nd: Jerilyn Bell

Votes Taken:

Jessica McMorris: Yes.

Wanique Shabazz-Yes.

Jasmine Simon-Yes.

Jerilyn Bell: Yes.

Melissa Fortune-Yes.

Staton Winston-Yes.

*-Motion Carried.*

**Policy IV-1 *Tabled from February 2022 Board Meeting.***

After reviewing this policy, the Board reports the following:

Policy IV-1 Expectations Met.

Jessica McMorris motions for Board self-assessment Policy IV-1 Global Governance Management as expectations met.

2nd: Jerilyn Bell

Votes Taken:

Jessica McMorris: Yes.

Wanique Shabazz-Yes.

Jasmine Simon-Yes.

Jerilyn Bell: Yes.

Melissa Fortune-Yes.

Staton Winston-Yes.

*-Motion Carried.*

**Policy II-4 Agenda Planning- *Tabled from March 2022 Board Meeting.***

After reviewing this policy, the Board reports the following:

Policy II-4 Item #1 in process.

Recommendations:

#1Jessica McMorris proposes once the Columinate consultant who will work with the Board is selected for the multiyear work plan, have the Annual Agenda as an action item in their work plan as well so that the consultant can help and guide the Board through creating their annual agenda. *The Board to provide update in July 2022 Meeting.*

#2 Jerilyn Bell offers to spearhead creating the annual agenda and using the consultant as a guide based on what the board has created.

Action Plan: Jerilyn Bell takes the lead on creating the Board Annual Calendar and using the Columinate Consultant for guidance.

Jasmine Simon motions for Jerilyn Bell to spearhead the annual 2022/2023 calendar and move forward with Jessica’s recommendation as submitted.

2nd: Jerilyn Bell

Votes Taken:

Jessica McMorris: Yes.

Wanique Shabazz-Yes.

Jasmine Simon-Yes.

Jerilyn Bell: Yes.

Melissa Fortune-Yes.

Staton Winston-Yes.

*-Motion Carried.*

Jessica McMorris motions for Board self-assessment Policy II-2 Agenda Planning item #1 as in process with action plan stated and item #2 as expectations met.

2nd: Jasmine Simon.

Votes Taken:

Jessica McMorris: Yes.

Wanique Shabazz-Yes.

Jasmine Simon-Yes.

Jerilyn Bell: Yes.

Melissa Fortune-Yes.

Staton Winston-Yes.

*-Motion Carried.*

Policy II-9 Board Meeting

Jessica McMorris motions to table Board self-assessment Policy II-9 Board Meetings until the May 2022 Board Meeting.

2nd: Jessica McMorris

Votes Taken:

Jessica McMorris: Yes.

Wanique Shabazz-Yes.

Jasmine Simon-Yes.

Jerilyn Bell: Yes.

Melissa Fortune-Yes.

Staton Winston-Yes.

*-Motion Carried.*

Jerilyn Bell motions to adjourn the April 2022 Board meeting.

2nd: Jasmine Simon.

Votes Taken:

Jessica McMorris-Yes.

Jasmine Simon-Yes.

Wanique Shabazz-Yes

Jerilyn Bell- Yes.

Melissa Fortune-Yes

Staton Winston-Yes

*-Motion Carried.*

Meeting adjourned at 9:19PM

**SEVANANDA NATURAL FOOD**

**REGULAR BOARD MEETING NOTES**

**Tuesday, April 19th, 2022**

Board Members Present: Wanique Shabazz, Melissa Fortune, Staton Winston and Jessica McMorris, Jasmine Simon and Jerilyn Bell.

Board Member Absent: None

Non-Board: Cheranna Dottin (Board Admin),

*Physical copies of each item listed in notes can be provided upon request.*

**Member Owners Present:**

Sharlise Lowe, Charlie Colpitts, Dewise, Dorthea Gates, Kim Purefoy and A “Chi Ma’at” Dilworth.

**Member Owner Comment**

Kim Purefoy asks the Board:

What is the financial Status of the Co-op?

What us the status on elections?

What is the plan for success for the store moving forward?

**GM Monitoring Report**

Policy II-2 Governing style.

Policy IV-1 Global Governance Management Connection.

Policy II-4 Agenda Planning.

Policy II-9 Board Meetings.